



Job Description

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| Position title: | Wellbeing Advisor |
| School / Entity: | St Philip's Christian College Gosford |
| Reports to: | Leader of Wellbeing, Heads of School, Deputy Principal |
| Award: | Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021 |
| Date created / revised | 7 November 2023 |

What's it like working at St Philip's?

We are focused on providing quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practice. Our organisation's core values are:

- Christ First – we want to honour Christ in all things.
- Serve One Another – we want to appreciate the unique God-given potential of each person.
- Strive For Excellence – we want to aim to do our very best all the time.
- Do What Is Right – we want to always behave in a Christian manner.
- Build Community – we want everyone to feel they belong.

What's it like working at St Philip's Christian College, Gosford?

Great results, attractive and flexible spaces, up-to-date technology and best practice based on current academic research are important to us – and unlocking the unique God-given potential in every child to lead a life of passion and purpose in whatever pursuits they choose is highly valued.

Our best assets are our passionate and purposeful teachers who are trained to consider the individual learning and wellbeing needs of every child in their class, and dedicated non-teaching staff who actively support the goals of the organisation.

What's the focus of this position?

Wellbeing Advisors provide solution focused services, in a range of cultural and diverse contexts to support students from Kindergarten to Year Twelve. They work in partnership with The Leader of Wellbeing, College Executives, Inclusive Education, Pastoral Care Teachers, Chaplains, and other relevant roles within the college. Their purpose is to enhance student social, emotional and spiritual wellbeing and students personal learning outcomes.

What you'll be doing:

- College Wellbeing Advisors provide both whole-of-school wellbeing initiatives as well as targeted Christ-centred and strengths-based supports.
- Implement supports that are grounded in evidence based positive psychology and positive education frameworks.
- Work collaboratively with external child and family support agencies to assist students and their families.
- Provide low-moderate interventions and refer externally for deeper therapeutic intervention.
- Support and provide guidance to teachers and executive staff regarding student wellbeing and mental health concerns.

You will be required to carry out other duties that are within the limits of your skills, competence, training and/or experience as directed by the Leader of Wellbeing or the College Deputy Principal.

The essentials you'll need:

- Must possess an ability to effectively integrate the College's Vision, Mission and Christian ethos into professional practice.
- To demonstrate a living relationship with Jesus Christ.
- Recognised tertiary qualification in the field of counselling, psychology or social work.
- Demonstrated experience in working with children and/or adolescents and their families to address various mental health, developmental and learning concerns.
- Ability to prepare and implement psychoeducational individual and small group evidence-based interventions and proactive strategies to support students and their families.
- Provide, as necessary, immediate referral advice and support to students and their families in collaboration with external government or community-based providers.
- Demonstrated commitment to professional learning and growth as well as willingness to participate in extra curricula activities.
- Demonstrated experience working independently, as well as within a team environment.
- Proficient computer use, administration and case noting.

We'll encourage you along the way

No job description can capture the complexity of running a school. Therefore, this job will include such other duties as may be required by the Principal and Business Manager. Job descriptions will need to be reviewed from time-to-time in order to ensure they remain relevant in a rapidly changing world.

We will partner with you to support your performance and ongoing development to ensure you are fully prepared for future challenges as this position and our organisation adapts and grows. This position is Full time (Part Time considered) commencing at the beginning of Term One 2024. The current hours of work are Monday to Friday 8:15am – 4:15pm.

It is important to note that all employees of St Philip's Christian College are responsible for ensuring the workplace is free from sexual harassment and must not engage in any behaviour that could amount to sexual harassment.

I acknowledge that I have read and understood the requirements and responsibilities of this position as detailed in the Job Description (JD) and have discussed the JD with my Manager.

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| Employee Name: | |
| Employee Signature: | |
| Date: | |