



Dynamic Learning College
FOR THE WHOLE OF LIFE

Prospectus For The Position Of

Head of Campus Port Stephens

St Philip's Christian College Dynamic Learning



FROM THE PRINCIPAL

St Philip's Christian College, Dynamic Learning College is an exciting part of the vision and mission for St Philip's Christian College. At SPCC Dynamic Learning College we believe that God has a plan and a purpose for every single child and that each of them has a unique destiny to make our world a better place. At SPCC Dynamic Learning College we look for the treasure in every child, and develop in them an awareness of value, honour and purpose for themselves, for others, and ultimately for God.

SPCC Dynamic Learning College is a special school which caters for children with diagnosed mental health disorders, learning difficulties and/or ASD up to level 2. We teach in a more wholistic manner than in a mainstream campus. Each class has a small number of teachers, who provide transdisciplinary learning in STEM or Humanities. All children are on an IP and our classes are taught in stage classes of up to 16 students. Most classes have a full-time wellbeing assistant to support the students with emotional regulation. Teachers' aides are also available to help with students with additional learning needs.

SPCC Dynamic Learning College is the perfect environment to fulfil our mission to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practices. We are looking for quality employees who feel called to this ministry and want to be part of a dedicated team who provide a quality educational environment for our students.

Mrs Alison Warran

Principal





OUR MISSION, VALUES & VISION

St Philip's Christian College will continue to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practices.

CHRIST FIRST

We want to honour Christ in all things.

SERVE ONE ANOTHER

We want to appreciate the unique God-given potential of each person.

STRIVE FOR EXCELLENCE

We want to aim to do our best all the time.

DO WHAT IS RIGHT

We want to always act in a Christian manner.

BUILD COMMUNITY

We want everyone to feel they belong.

Our vision is to be a leading provider of quality Christian education within our nation where:

- Every student develops a personal faith in Jesus Christ and is empowered to live with purpose, integrity and joy.
- Every student achieves their God-given potential and is well equipped to make a significant contribution to society.
- Every student benefits from innovative and effective learning experiences taught by skilled and dedicated teachers.
- Every student enjoys a safe and secure learning environment wherein they feel connected and affirmed.
- Every student contributes to a culture of respect, dignity, care and concern for others.
- Every student has access to excellent learning resources and is taught in the best learning facilities we can provide.



OUR HISTORY

St Philip's Christian College commenced as a parish ministry in 1982 at St Philip's Anglican Church in the Newcastle suburb of Waratah. With two teachers and 41 students during the first year; the facilities were comprised of renovated areas of the parish halls.

The College became independent of the church in 1984 when St Philip's Christian Education Foundation Ltd was formed. The College family now encompasses six schools in Newcastle, Port Stephens, Cessnock and Gosford, and caters to over 4000 students from Pre-Kindergarten to Tertiary Learning, employing over 700 teaching and support staff.

DYNAMIC LEARNING COLLEGE

St Philip's Christian College "Dynamic Learning College" was established in 1997 through the vision of the Executive Principal of the St Philip's Christian Education Foundation Ltd who own and operate the group of schools.

Dynamic Learning College is a special school focused on supporting the needs of students specifically those with Anxiety, Depression, Post Traumatic Stress Disorder and Autism. Dynamic Learning College offers a small school environment with a higher staff to student ratio and maximum class sizes which gives many young people, who feel lost in a mainstream environment, a sense of security and belonging.

Initially Dynamic Learning College was located solely in Waratah. Dynamic Learning College Gosford and Cessnock have operated since 2012 and the Port Stephens Campus opened in 2022.

Dynamic Learning College stems from the mission of St Philip's to provide quality education in a caring, secure and challenging learning environment based on Christian beliefs, values and practice. Specifically, by creating an environment where all students feel valued therefore creating an environment where students love coming to school and fulfill their God given potential.



POSITION DESCRIPTION

INTRODUCTION

At St Philip's Christian College Dynamic Learning, we value staff who are innovative, love working with students with complex needs and who support our core values: Christ first; Serve one another; Strive for excellence; Do what is right; and Build community. The Dynamic Learning campuses operate on a 'stretched' middle school philosophy right through to the HSC as a means to educate our students who have emotional, social or learning needs and see this environment as the ideal educational setting to meet their needs.

GENERAL REQUIREMENTS

It is expected that all applicants would:

- Be committed Christians, who are practicing members of a local evangelical Christian church;
- Be committed to the principles of Christian schooling, including being fully supportive of the Mission Statement, Vision Statements and Core Values of the College;
- Be whole-hearted in their support of providing a child-safe community, and expect that this is pro-actively managed in this community;
- Be well-organised;
- Can function well as a member of a team, demonstrating a heart for Christian service, corporate spiritual disciplines (e.g. prayer and Bible reflection), initiative and leadership skills within their area of operation;
- Be prepared to contribute to the extra-curricular life of the College, regardless of their normal role within the College;
- Must hold a current NSW Working with Children Check.
- The successful applicant may be required to undergo a medical examination before appointment.

The successful applicant must supply evidence of their COVID-19 vaccination status. Employment will be in accordance with the NSW Independent Schools Multi Enterprise Agreement Teachers Hybrid in accordance with qualifications and experience with the appropriate leadership loadings.

This will be a permanent ongoing position from 2024.

The appointing body reserves the right to fill this position at its discretion and to close applications early. Only those who have a legal right to work in Australia may apply.

SELECTION CRITERIA

SPECIFIC REQUIREMENTS

The context of the position is embodied in the Mission, Vision and Value statements of St Philip's Christian College.

The Head of Campus is responsible to assist the Dynamic Learning Principal in the development and day to day running of the school, with particular emphasis on the operations of the Port Stephens Campus. The Head of Campus at Dynamic Learning Port Stephens is the team leader of their campus staff, and is directly accountable to the Principal for pastoral care, educational administration operations, and for curriculum operations.

GENERAL AREAS OF RESPONSIBILITY

- To develop, promote and maintain the ethos of the College;
- To be the team leader of the campus staff, and thus to be responsible for the monitoring, evaluation and development of their responsibilities, with reference to teaching and learning, pastoral care and educational administration;
- In conjunction with the Principal and other heads of campus, and as part of the Dynamic Learning Leadership Team, to be responsible for the College policy monitoring, evaluation and development of the Curriculum areas of the College;
- To liaise and develop systems with the Principal and other Heads of Campus for any matter that effects the operations and/or development of the whole College – in particular, College level governance policies and procedures (Child Protection, Occupational Health and Safety, Educational KPI policies etc.);
- Manage all of the accountabilities (College and various levels of Government) that relate to the proper running and development of that part of the College;
- Not exceed any executive limitations that are placed on this position, as determined by the Principal in policy and procedural documentation;
- Involvement and leadership in other aspects of the wider life of the College, as directed by the Principal.



SELECTION CRITERIA CONTINUED

ROUTINE RESPONSIBILITIES

- Ensure the safe and caring management of all of the activities of the children and staff of Port Stephens campus;
- To take on other whole College management responsibilities and accountabilities as determined by the Principal;
- Provide an open and supportive environment with children and parents that reflects the relational ethos of the College;
- To be accountable to the Principal for the development, planning and implementation of the Dynamic Learning College programs and events;
- Manage all of the accountabilities (College and School level, and various levels of Government) that relate to the proper running and development of a Dynamic Learning College;
- The development, discipling and management of the Dynamic Learning College staff, and their business;
- Undertake ongoing professional development;
- Work in conjunction with other members of the leadership of the College for the active promotion and development of the College and with any other staff members whose work impinges on the running and development of the College, and vice-versa;
- To liaise with the appropriate colleagues in matters of student wellbeing, curriculum and educational administration;
- To deputise for the Principal as required;
- To undertake other leadership and teaching responsibilities at the College as required by the Principal.
- Manage the Port Stephens campus budget in a way that is in alignment with the strategic vision of the Dynamic Learning Port Stephens and College.



SELECTION CRITERIA CONTINUED

SELECTION CRITERIA

All criteria must be covered in the application

STRENGTH AND DEPTH OF CHRISTIAN COMMITMENT

A mature Christian person with a genuine faith experience, who endeavors to live a holy lifestyle. Leads his/her family toward Godliness. Has healthy devotional habits. Has a good Biblical knowledge. Is actively involved in a local evangelical Christian Church. Displays evidence of ministry development and experience, especially with children.

APPROPRIATE QUALIFICATIONS AND RELEVANT EXPERIENCE

A person with good qualifications in Primary or Secondary Education and School Administration. Post graduate qualifications or other qualifications or areas of expertise that would enhance the position. Qualifications in the area of Special and Inclusive Education would be highly regarded. Teaching experience and/or familiarity with NSW Curricula. Substantial experience within a Christian School. Administrative and Leadership experience. Other relevant experience e.g. ministry, curriculum development etc.

ADMINISTRATIVE COMPETENCE

Has well developed organisational and administrative skills and the ability to manage resources. Is responsible to and supportive of the needs of teachers. Is aware of what is going on in the classrooms. Enables the sharing of duties and resources to occur in the most efficient manner. Has a flexible administrative style.

SOCIAL AND INTER-PERSONAL RELATIONSHIP SKILLS

Has the personal qualities of sensitivity, enthusiasm and confidence in educational settings. The ability to communicate effectively with students, teachers, parents and the community. The ability to support, encourage, build and maintain staff morale. Success in resolving conflict. The ability to consult, negotiate and liaise effectively with groups and bodies inside and outside of the College.

EDUCATIONAL EXPERTISE

The ability to develop and monitor high educational standards. An in-depth knowledge of each Key Learning Area and the most effective pedagogical approach to each. Curriculum development experience and expertise. Ability to supervise and evaluate teaching programs and practice.

LEADERSHIP ABILITY

A visible and pro-active leader with the capacity to initiate improvement. Has the presence and skill to be able to focus the attention of others on matters of greatest importance. Has the capacity to build a unique school culture characterised by a distinctively Christian approach and the pursuit of excellence.



HOW TO APPLY

CANDIDATE STATEMENT

This is a brief statement of application outlining what you feel you would bring to this role, reflecting on your past experience in the context of the selection criteria. This should be no more than one page.

RESUME

This should include personal contact details, employment history, key achievements and any other relevant information regarding professional and community activities.

ST PHILIP'S CHRISTIAN COLLEGE EMPLOYMENT APPLICATION

Please provide:

- a completed St Philip's Christian College Dynamic Learning / Young Parents application form, available on the website. [APPLICATION LINK](#)
- signed copies of the Employment Collection notice (as required by law) and agreement with the Staff Code of Conduct, available on the website.
- copies of academic qualifications including transcripts (where applicable).
- any other information you consider relevant to support your application.

St Philip's Christian College Dynamic Learning & Young Parents is committed to child safety. As such, the successful applicant will be expected to satisfy child protection screening and adhere to the College's Child Protection Policy and Code of Conduct. These documents may be downloaded from the College's website.

APPLICATIONS SHOULD BE FORWARDED TO:

Mrs Alison Warran
Principal
St Philip's Christian College Dynamic Learning
EMAIL: dlc.principal@spcc.nsw.edu.au



Dynamic Learning College

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ST PHILIP'S CHRISTIAN EDUCATION
DYNAMIC LEARNING COLLEGE

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