

# Expulsion Policy & Procedure

## PURPOSE

This policy sets out the processes to be followed in situations when it is necessary to remove a student permanently from St Philip's Christian College DALE & DALE Young Parents.

## POLICY

To support good order and purposeful learning, SPCC DALE & SPCC DALE YP has developed a policy of student management that reflects their spiritual values and appeals to a student's innate dignity. This policy should be understood by staff and students and adhered to.

In cases where suspensions have proved ineffective and where consultations with the parents or carers or students who are self-enrolled or other procedures and supports have produced no improvement in the student's behaviour, the Head of Campus recommends to the Principal the permanent removal of the student from the school.

In instances of gross misconduct, for example extreme acts of abuse or violence, the Head of Campus may recommend to the Principal, the immediate expulsion of the student.

## PROCEDURES FOR EXPULSION

### Step 1

Except for an incident of gross misconduct the student will have gone through a process of School Success Plans and a Continued Enrolment Agreement as per the school suspension policy. In the case of gross misconduct by a student the incident is referred by the Head of Campus to the Principal.

### Step 2

The Head of Campus meets with parents, carers or self-enrolled students and informs them that a recommendation to exclude the student has been made to the Principal. Parents, carers or self-enrolled students have the opportunity at this stage to withdraw the student and transfer him/her to another school to provide the student with an opportunity to start anew without the stigma of expulsion.

In keeping with our Christian ethos, any decision to recommend the expulsion of a student from the school must comply with the requirements of procedural fairness.

Procedural fairness involves:

- Provision of relevant policies and procedures to involved parties;
- Provision to these parties of the details of any allegations;
- Provision to these parties of the right to respond to allegations and, if appropriate, to appeal any decision; and
- The right to an impartial decision.

### Step 4

The Principal will make a decision about expulsion within 5 working days after the parents or carers or self-enrolled student has been notified of the recommendation to expel. The Principal will then advise the parent or carer or self-enrolled student of the decision, in writing including details of the appeal process.

## APPEAL PROCEDURE

In order to answer any possible allegations of prejudice or unfair treatment, an appeal may be made. If a parent or student wishes to question an expulsion, an appeal against the decision, in writing, may be lodged with the SPCC Executive Principal within (7) days of the notification of the expulsion. This procedure must be outlined in the notification of expulsion to the parents or carers or self-enrolled student.

		REVISIONS	
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